

Minutes – Board of Trustees
August 18, 2008
3:30 p.m. – Lockhart Junior High School Library

The meeting was called to order by board president, Timoteo Juarez, Jr. Other members present were Juan Alvarez, Jr., Derek Benavides, Susan Brooks, John Flores, John Manning and Brenda Spillmann.

Call to Order.

Invocation.

Dr. Jose Parra gave the invocation.

School Officials Present

Dr. Jose Parra, Superintendent; Janie Wright, Assistant Superintendent of Instruction and Student Success; Cliff Gardner, Assistant Superintendent of Information and Operations; James Rabe, Executive Director of Curriculum; Tina Knudsen, Chief Financial Officer; Monica Parks, Executive Director of Special Education; Melinda Kirst, Athletic Director; Karla Tate, Director of Community Education; Jessica Neyman, Director of Human Resources; Larry Ramirez, LHS Principal; John Henk, Freshman Campus Principal; Sam Lockhart, Pride HS Principal; Ed Sheppard, LDMC Principal; Becky Kibby, Bluebonnet Elementary Principal; Susan Masur, Navarro Elementary Principal; Deanna Juarez, Clear Fork Elementary Principal; Evangelina Orta, Plum Creek Elementary Principal; Barbara Bernal, Carver Kindergarten Principal, and Bill Coleman, Maintenance Director.

Open Forum

Head Cheerleading Coach, Amber Crabill and the LHS Cheerleaders presented their NCA All-Star camp winners Amanda Wright and Sierra Castillo to the board. Ms. Crabill wanted to honor these recipients for their skills and ask the Board and Superintendent for their consideration and guidance and financial assistance. President Juarez reminded the board that this item was not on the agenda and can be considered at a future meeting. Mr. Manning asked for agenda item #7 to be considered first.

Business

7. Communication/Action: Consider/Approve Renaming the LHS/Freshman Campus

Mr. Manning asked President Juarez to recognize Ms. Kathi Bliss who read a statement to the board and audience. She said policy suggests campuses may be renamed to honor local citizens, graduates, or district teachers whose impact on the community is widely-recognized or accepted as a matter of fact. Ms. Bliss said, "I'm proud to come to the board this afternoon to ask the board to consider naming one of the district's secondary campuses to honor a man that exemplifies that standard...Naming either Lockhart High School or the LHS Freshman Campus to honor this man is the only fitting tribute."

The motion was made by Juan Alvarez, seconded by John Manning to waive the second reading of this nomination and the Lockhart ISD Board of Trustees rename the Lockhart High School, the Lockhart ISD M. Louis Cisneros High School, any costs to changes, charges, changes will be through arbitration to alleviate potential costs for this change.

President Juarez questioned the motion being for the Lockhart High School campus and Mr. Alvarez confirmed the motion. Susan Brooks reminded the board that Judge Cisneros administered her oath of office and she makes no secret that her hero in Lockhart is Judge Cisneros. When she casts her vote it will be with great pleasure, that this man deserves to have a school named after him. There were no other comments from the board. Mr. Juarez asked for clarification of the motion, Mr. Alvarez restated the naming, and Mr. Juarez said the agenda states LHS Freshman Campus. Mr. Manning said he spoke with the administration on Friday at 12:51 p.m. on 8/15/08 and asked Mr. Gardner to repost the agenda on the front of the building as Lockhart High School or Freshman Campus and that was taken care of.

The motion carried unanimously, (7-0).

1. Action: Consent Agenda

- A. Approval of Minutes
 - June 23, 2008
 - August 4, 2008
 - August 6, 2008

- B. LISD Tax Collection Report
- C. Budget Amendments
- D. Update to the Local Investment Policy
- E. Cash Investments Report
- F. Revise Substitute Pay Schedule
- G. Riata Contract Addendum
- H. Adoption of the LISD 403(b) Retirement Plan Document
- I. LISD Section 457 Retirement Plan Document Revision
- J. Approve Property, Inland Marine, Boiler & Machinery, Auto, General Liability and Educators Legal Liability Insurance vendor for 2008-09
- K. Renew Participation in the TASB Unemployment Compensation Program
- L. Instructional Assessment Cycle and Contract Notification Dates 2008-09 School Term
- M. 2008-09 Student Transfers
- N. Policy Update 83, Affecting (LOCAL) Policies (see attached list)
- O. 4H Extracurricular Status and Adjunct Faculty Appointment

Mr. Alvarez requested to pull Item E from the Consent Agenda.

The motion was made by John Manning, seconded by Susan Brooks to approve the Consent Agenda as presented with the exception of Item I. The motion carried unanimously, (7-0).

Mr. Alvarez asked why the administration was satisfied with the 2.04% rate of return as reflected on the Cash Investments Balances. Mrs. Knudsen said the majority of the funds were at a higher rate for Certificates of Deposit in the amount of \$1,007,100. Mr. Manning asked why these funds were not invested in T Bills and Mrs. Knudsen will look into this matter.

The motion was made by John Manning, seconded by John Flores to accept Item E as presented with the Chief Financial officer and Dr. Parra reporting back on the options the board may have regarding that fund. The motion carried unanimously, (7-0).

2. Communication/Action: Vote on a Tax Rate to be Published

In June 2008 during the budget process, LISD published a tax rate of \$1.04 for M & O and \$0.1772 for Debt Service. The tax rate calculations were based upon estimated certified values of \$789,293,747. The certified tax rolls came in at \$777,600,953 as of July 25, 2008. Therefore, the I & S tax rate as originally published will not keep the Debt Service Fund cash flow in a positive cash position without a higher I & S tax rate. The interest income realized during the 2007-2008 school year was \$35,000 less than was budgeted or anticipated. An I & S tax rate of \$0.1772 as originally published will create a \$(34,951) cash position. An I & S tax rate of \$0.1850 is projected to create a \$127,223 positive cash position. An I & S tax rate of \$0.1894 (max) is projected to create a \$160,970 positive cash position. With the current debt schedule, the I & S payment schedule for the tax years after 2009 will drop off considerably, and therefore the debt rate will need to decrease in future years, unless there is new voter approved debt. A debt schedule is included in the agenda packet. The administration recommends that a tax rate of \$1.04 per \$100 for M & O and a tax rate of \$0.1850 per \$100 for a total of \$1.225 be published, this will be a one year pick up of the tax rate.

The motion was made by John Flores, seconded by Susan Brooks to publish the tax rate of \$1.04 per \$100 for M & O and a tax rate of \$0.1850 per \$100 for a total of \$1.225 and requests a comparison of the deficit to decrease the cash flow from the administration. The motion carried (6-1-0), Mr. Manning voted against.

3. Communication/Action: Discuss, Consider/Approve the 2008-09 High School Allotment Budget

Budget preparation is under way for the High School Allotment Fund. There are approximately \$461,000 in funds that are available to be budgeted for 2008-09. The following document shows the plans for approximately \$261,500 of those funds. The remainder of the revenue and potential expenditures will be presented at the September 2008 meeting, giving Dr. Parra an opportunity for input. Mr. Manning had some personnel questions and the AVID program. Board members were interested in bringing the AVID program back to LHS and Dr. Parra said the administration would certainly look into the feasibility including student interest and scheduling. The administration recommends approval of the appropriations being presented tonight.

The motion was made by Brenda Spillmann, seconded by Derek Benavides to approve the administration's recommendation on the appropriation of \$261,500 from the High School Allotment. The motion carried (5-2-0), Juan Alvarez and John Manning voted against.

4. Communication/Action: Consider/Approve the Purchase of Time Clocks

As part of the 08-09 budget, an expenditure for replacing the existing time clocks was budgeted. The district needs to purchase 15 biometric time clocks from American at a cost of \$34,830. American is a sole source vendor therefore the time clocks were not bid out. Ameratime, a trademarked product, is the only vendor that provides time clocks that are integrated with Skyward, our financial software. The administration recommends approval to purchase the time clocks from American. Mr. Juarez asked Superintendent Parra to look into the status of two exempt employees that do not use the time clocks, as listed on pages 92-94.

The motion was made by Susan Brooks, seconded by John Flores to approve the administration recommendation regarding the purchase of time clocks. The motion carried unanimously, (7-0).

5. Communication/Action: Consider/Approve Proposed ARAMARK Contract Revisions for the 2008-09 School Year

After review of our 2008-09 contract with ARAMARK Food Service, we requested that ARAMARK consider an amendment to the contract which would guarantee Lockhart ISD a financial break-even operation for 2008-09. This request was initiated due to the updated or most recent Federal Breakfast and Lunch Reimbursement figures. We also requested a revision to the wording or language in paragraph 10.3 for clarification purposes. The administration recommends approval of the revised 2008-09 ARAMARK contract that reduces the projected deficit from \$13,178.65 to \$9,800.

The motion was made by John Manning, seconded by John Flores to approve the ARAMARK revisions as recommended by the administration. The motion carried unanimously, (7-0).

6. Communication/Action: Consider/Approve a Resolution to Designate Texas Highway 142, Farm-to-Market 20 East/West, and the Missouri, Kansas, Texas Railroad as Hazardous Traffic Areas to Students of Lockhart ISD

By identifying and designating these locations as hazardous traffic areas, the district will be able to minimize the additional cost of providing transportation services to the students living inside the two-mile radius of their campus. The identification of these hazardous areas will not only provide service to most of our children, it will also provide most of the funding needed to provide service to everyone requesting transportation. After TEA approves this resolution, the district becomes eligible to receive an additional 10% of our regular transportation allotment. The administration recommends approving the resolution designating Texas Highway 142, FM 20 East and West, and the Missouri-Kansas-Texas Railroad as Hazardous Traffic Areas to the students of the Lockhart ISD.

The motion was made by Juan Alvarez, seconded by John Manning to approve the resolution to designate Texas Highway 142, Farm-to-Market 20 East/West, and the Missouri, Kansas, Texas Railroad as hazardous traffic areas to students of Lockhart ISD. The motion carried unanimously, (7-0).

8. Communication/Action: Consider/Approve Advanced Placement Class Waiver for UIL

Classes identified as advanced by the State Board of Education are cited below. By state law a grade less than 70 in any of the classes listed does not affect a student's eligibility. However, it is important to remember that school districts may voluntarily impose stricter standards than those cited in the UIL handbook. Therefore, a school district has the authority to adopt a policy that would count grades in these classes for eligibility purposes if it wishes to do so. The administration recommends approving the AP/Dual Credit waivers for AP classes.

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|---|-----------------|
| 1. All dual enrollment classes (i.e. ACC classes) | 6. English 3 AP |
| 2. AP Chemistry | 7. English 4 AP |
| 3. AP Biology | 8. Spanish 4 AP |
| 4. AP US History | 9. Physics AP |
| 5. Calculus AB/BC | |

The motion was made by John Manning, seconded by Juan Alvarez to accept the administration's recommendation for AP/Dual Credit classes and that Pre AP classes be added to list. The motion carried unanimously, (7-0).

9. Communication/Action: Consider/Approve Nominee for TASB Board of Directors

TASB Board of Directors candidate nominations can be acted on and submitted by districts between July 3-August 29, 2008. Mr. Timoteo Juarez, has received information from area candidates.

The motion was made by John Flores, seconded by Juan Alvarez to nominate Joe Munoz of Hays CISD for the TASB Board of Directors. The motion carried unanimously, (7-0).

10. Communication/Action: Consider/Approve TASB Delegate and Alternate for September 26, 2008 TASA/TASB Convention Delegate Assembly

Only board members of TASB active member groups may serve as delegates or alternates. The assembly, held annually in conjunction with the TASA/TASB convention, is the foundation of the Association's governance structure and provides critical direction as the assembly represents member's interests before state and national policy makers. The board needs to elect an official voting Delegate and Alternate to represent them at the 2008 TASB Delegate Assembly in Dallas, Texas.

The motion was made by Juan Alvarez, seconded by John Manning to nominate Susan Brooks as Delegate and Brenda Spillmann as Alternate. The motion carried unanimously, (7-0).

11. Communication/Action: Personnel

Consider/Approve Employment of Professional Personnel

Roselynn Newton White High School-Science Teacher

Consider/Approve Employment of Paraprofessional Personnel

None

For Your Information:

Resignations/Retirements of Personnel

None

Professional-Resigned

James Huffty Jr. High-Special Education Teacher

Paraprofessional

Carmen Velasquez Jr. High-Content Mastery Aide

Support Staff-Resigned

Henry Roberts High School-Parking Lot Security/Attendant

Joanna Spencer Jr. High-Kitchen Manager

Professional-Retiree

Dora Mendez

Administratively Hired or Reassigned

None

Professional

Julayne Ortiz Jr. High-Talented & Gifted/Technology Applications

Paraprofessional

None

Support Staff

Alfredo Aquino High School-Custodian

Sara Villegas Freshman-Pastry Cook

Tim Juarez, Jr., closed the meeting at 4:25 p.m. on August 18, 2008 for the purpose of discussing Personnel in accordance with the Texas Open Meetings Act, Texas Government Code Section 551.074. No final action, decisions, or motions would be made while the board was in executive session.

The meeting opened at 5:40 p.m. on August 18, 2008.

The motion was made by John Manning, seconded by Juan Alvarez to accept the administration's recommendation of Roselynn Newton White as LHS Science Teacher. The motion carried unanimously, (7-0).

12. Communication/Action: Board Member Items

Mr. Manning asked Dr. Parra to look into the matter of Freshman and JV cheerleaders having enough money to travel to away games. Susan Brooks thought the district wide in-service was great and she enjoyed seeing all the awards. Mr. Alvarez asked Dr. Parra to provide a bio of Judge Cisneros and Brigadier General Bunch, perhaps putting the information in the football program to educate our students regarding these two gentlemen. Tim Juarez reminded the board to complete their self assessments for the session with Mark McHargue of TASB on September 6 and a Team of Eight session on September 20, 2008. Tim Juarez will develop a draft agenda for board review and comment for focus. Mr. Manning would like to see the board move ahead during the next couple of weeks with dedication of the high school.

Adjournment.

Agenda completed, meeting adjourned.

SIGNED: _____
Timoteo Juarez, Jr., Board President

SIGNED: _____
Juan Alvarez, Jr., Board Secretary

APPROVED: _____
Dated

APPROVED: _____
Dated