

Minutes – Board of Trustees
July 28, 2008
6:30 p.m. – LHS Conference Center

The meeting was called to order by board president, Timoteo Juarez, Jr. Other members present were Juan Alvarez, Jr., Derek Benavides, Susan Brooks, John Manning and Brenda Spillmann. John Flores was absent.

Call to Order.

Invocation.

Dr. Cockrill gave the invocation.

School Officials Present

Dr. Jack Cockrill, Interim Superintendent; Cliff Gardner, Assistant Superintendent of Operations and Information; James Rabe, Executive Director of Curriculum; Melinda Kirst, Athletic Director; Tina Knudsen, Chief Financial Officer; Monica Parks, Executive Director of Special Education; Karla Tate, Director of Community Education; Lora Hardway, LJHS Principal; Larry Ramirez, LHS Principal; John Henk, Freshman Campus Principal; Ed Sheppard, LDMC Principal; Becky Kibby, Bluebonnet Elementary Principal; Susan Masur, Navarro Elementary Principal; Deanna Juarez, Clear Fork Elementary Principal; Evangelina Orta, Plum Creek Elementary Principal; and Bill Coleman, Maintenance Director.

Open Forum

None.

Recognition of Personnel and Students

Chief Financial Officer, Tina Knudsen and staff members Michelle Tull, Jennifer Caudillo, and Therisa Denby were recognized for receiving the Certificate of Achievement from the Government Finance Officers Association for Excellence in Financial Reporting.

Business

1. Action: Consent Agenda

A. Approval of Minutes

June 9, 2008

June 19, 2008

June 25, 2008

July 15, 2008

July 16, 2008

B. LISD Tax Collection Report

C. Budget Amendments

D. Quarterly Investment Report

E. Resolution Approving Independent Sources of Instruction Relating to the Investment Responsibilities

F. Gibson Consulting Contract Overage

G. Linebarger, Goggan, Blair & Sampson, LLP and Lockhart ISD Property Value Study Appeals Contract

H. Austin Community College 2008-2009 Memorandum of Understanding

I. 2008-09 Student Insurance Carrier

J. City of Lockhart Student Resource Officer Memorandum of Understanding

The motion was made by Susan Brooks, seconded by Brenda Spillmann to approve the Consent Agenda as presented by the administration. The motion carried unanimously, (6-0).

2. Communication: LHS Avid Program Report

LHS Principal Larry Ramirez presented a report to the board regarding the decision to discontinue the AVID program at LHS after one year. The three main reasons were the lack of tutors, lack of student interest in the program, and scheduling conflicts for students. The program did foster newfound desires to be successful and make post-secondary commitments, but it was determined that LHS would be better served by focusing the Senate Bill I funds on personnel and tutoring. The Avid Program costs for 2007-08 were \$16,665 for program, registration \$5,190, travel for training \$5,538 and teacher salary \$47,643 for a total of \$75,036.

3. Communication: Update on Lockhart ISD's Eligibility Guidelines for Riding the Bus and the "Two Mile" Rule

Lockhart ISD has a 'two mile' rule that states that any student living within a two mile radius of the school or campus they will be attending is not eligible to ride the bus. However, this rule has not been enforced in recent years thus creating administrative issues and concerns for this coming school year. The administration provided a number of considerations for administering the two mile rule to eliminate non-refundable costs to the district.

4. Communication: 2008-09 Handbook Revisions

The administration provided eight pages of handbook revisions for the board's consideration, the changes are included in the original minutes.

5. Communication/Action: Consideration and Action with Respect to "An Order by the Board of Trustees of Lockhart Independent School District Providing for the Issuance of Unlimited Tax Refunding Bonds, Series 2008; Prescribing the Form of Said Bonds; Providing for the Security for and Payment of Said Bonds; Awarding the Sale Thereof; Calling Certain Obligations of the District for Redemption Prior to Maturity; and Enacting Other Provisions Relating to the Subject"

At the June 23, 2008 board meeting, the board approved bidding Series 2008 tax refunding bonds to refund some of the 2007 Series bonds. First Southwest Company is in the process of taking bids, which are due on Friday, July 25. Final results with recommendations will be presented to the board on Monday, July 28, 2008.

The motion was made by John Manning, seconded by Juan Alvarez to approve the Series 2008 tax refunding bonds as presented. The motion carried, (5-0-1), John Flores was absent and Tim Juarez abstained.

6. Communication/Action: Consider and/or Approve Caldwell County Appraisal District Contract

Caldwell County Appraisal District leases a building and parking lot from Lockhart ISD. The LISD board of trustees agreed to add onto the building when CCAD needed more space. The construction is now complete and the costs are known. The estimated cost of construction was \$100,000 and final costs are \$84,110.84. It was agreed by both entities to amortize the rental cost increase over a period of ten years. Henslee Schwartz, LISD attorneys, have reviewed and revised the contract to reflect the new rental amount of \$2,570.92 per month, which includes the new addition and the previous building. This lease is required by law to be approved by TEA, and has been done so. The administration recommends the approval of the lease contract, as presented, between Caldwell County Appraisal District and Lockhart Independent School District.

The motion was made by Susan Brooks, seconded by Brenda Spillmann to approve the Caldwell County Appraisal District contract as presented. The motion carried unanimously, (6-0).

7. Communication/Action: Consider and/or Approve Funds Transfer Agreement

In the past, there were three board approved investment officers. They were Phil McBride, Michelle Tull, and Tina Knudsen. When Phil retired, there has not been a replacement for his position until lately. The CFO reports to the Superintendent, instead of the Assistant Superintendent. The administration recommends adding either new Superintendent Dr. Jose Parra or Assistant Superintendent of Operations, Cliff Gardner (TASBO certified) to the Lockhart ISD Funds Transfer Agreement.

The motion was made by John Manning, seconded by Susan Brooks to add the Superintendent and Assistant Superintendent to the Lockhart ISD Funds Transfer Agreement. The motion carried unanimously, (6-0).

8. Communication/Action: Consider and/or Approve Family Consumer Science Teacher at LHS Freshman Campus

The Freshman Campus has 85 students that have requested Personal Family Development for an elective class. Annette Gregory has information that the position will generate \$99,000.00 in career and technology funds for the district. These generated funds will fund the teaching position and leave the district with a surplus. The administration recommends approval of the position for Family Consumer Science teacher.

The motion was made by Brenda Spillmann, seconded by Derek Benavides to approve the Family Consumer Science Teacher at LHS Freshman Campus. The motion carried unanimously, (6-0).

9. Communication/Action: Consider and/or Approve the Replacement of Computers and Laptops

The district has a yearly cycle for replacing computers and replaces the computers that have been in the district for 5 years or more. For the 2008-09 school year there are 92 desktop computers, 16 monitors and 27 laptops that need to be replaced. All campus computers will be funded out of the technology budget. In the budget amendments there is an amendment to the school board budget for the school board laptops. The administration recommends approval to purchase the laptops from Dell Computers and the desktop computers and monitors from M & A Technology with the appropriate budget amendments for school board laptops.

The motion was made by John Manning, seconded by Juan Alvarez to approve the replacement of computers and laptops as presented. The motion carried unanimously, (6-0).

10. Communication/Action: Update on Lockhart ISD Video Conferencing Project

This video conferencing system will cover our existing needs and will also allow for future expansion as well. The list of equipment and projected costs are included in the original minutes. To do this project the district is estimating a cost of \$18,500. The administration recommends obtaining permission from the City of Lockhart for cable channel access, approval for this video conferencing system and approval to request bids for this video conferencing project.

The motion was made by Juan Alvarez, seconded by Brenda Spillmann to approve the administration moving forward with this project. The motion carried unanimously, (6-0).

11. Communication/Action: Consider and/or Approve 2008-09 Student Code of Conduct

It is recommended by TASB and Region 13 Educational Service Center that all school districts adopt a Student Code of Conduct each school year. This year's Student Code of Conduct does not require any changes or revisions other than the revision of names and dates. The administration recommends approving TASB's recommended Student Code of Conduct handbook for the 2008-09 school year.

The motion was made by Susan Brooks, seconded by Brenda Spillmann to approve the 2008-09 Student Code of Conduct. The motion carried unanimously, (6-0).

12. Communication/Action: Review Costs of Providing State Required Fingerprinting Services In-House

SB9 of the 2007 Legislative Session requires school districts to have employees and contractors fingerprinted and in a state wide database accessible to all school districts. Each school district in the state of Texas is required to go through these processes to fingerprint employees, and must be complete by the year 2011. Therefore, as each year goes by, less and less employees will need to be fingerprinted because they were employed by another school district, so the fee would already be paid by either the employee or the other school district. The only employees that would need it would be new employees. The administration recommends that LISD not purchase the equipment and have this service in-house. No action taken.

13. Communication/Action: Consider and/or Approve 2008-09 Board of Trustees Meeting Schedule

Regular meetings of the Board shall be held on the fourth Monday of each month at the time specified in the posted notice according to local policy BE.

The motion was made by Brenda Spillmann, seconded by Juan Alvarez to approve the Board of Trustees meeting schedule. The motion carried unanimously, (6-0).

14. Communication/Action: Personnel

Consider/Approve Employment of Professional Personnel:

Veronica Alejo-Waits	District Wide-Assistant Athletic Trainer
Kendrick Broadus	High School-Social Studies Teacher/Coach
Steven Daniel Carnline	Navarro-Redirection Special Ed Teacher
Hillary R. Contreras	Junior High School-Special Education Teacher
Katina Flournoy	High School-Special Ed Teacher/Coach
Gloria Guzman-Pedroza	Plum Creek-4 th Grade Teacher
Ernesto Manzano	High School-Speech Teacher
Brooke Perry	Clear Fork-4 th Grade Teacher
Gregory Reinhart	Freshman Campus-Social Studies Teacher/Coach
Jeffrey Richter	High School-English Teacher/Coach
Kathy Wadenfuhr	Junior High School-Assistant Band Director

Consider/Approve Employment of Paraprofessional Personnel:

James C. Elliott	Navarro-Redirection Special Ed Aide
Megen (White) Saylor	Navarro-Redirection Special Ed Aide

For Your Information:

Resignations/Retirements of Personnel:

Professional-Resigned

None

Paraprofessional

None

Support Staff – Resigned

None

Administratively Hired or Reassigned:

Professional

Harold Abayan	Junior High School-Social Studies Teacher/Coach
Jamye Pauley	High School-English Teacher/Head Volleyball Coach
Shannon Reitz	Junior High-English Teacher/Coach

Paraprofessional

None

Support Staff

Fernando Mendez	Bluebonnet Elementary-Custodian (10 months)
Ninfa Rodriguez	Bluebonnet Elementary-Custodian (10 months)

Tim Juarez, Jr., closed the meeting at 7:50 p.m. on July 28, 2008 for the purpose of discussing Personnel in accordance with the Texas Open Meetings Act, Texas Government Code Section 551.074. No final action, decisions, or motions would be made while the board was in executive session.

The meeting opened at 8:45 p.m. on July 28, 2008.

The motion was made by John Manning, seconded by Susan Brooks to approve the Employment of Personnel as presented by the administration. The motion carried unanimously, (6-0).

15. Communication: Board Member Items

No Board member items.

Adjournment.

Agenda completed, meeting adjourned.

SIGNED: _____
Timoteo Juarez, Jr., Board President

SIGNED: _____
Juan Alvarez, Jr., Board Secretary

APPROVED: _____
Dated

APPROVED: _____
Dated