

Minutes – Board of Trustees  
June 9, 2008  
6:30 p.m. – LHS Conference Center

The meeting was called to order by board president, Timoteo Juarez, Jr. Other members present were Juan Alvarez, Jr., Susan Brooks, John Flores, Carl Ohlendorf and John Manning.

Administrators and staff present were: Dr. Jack Cockrill, Interim Superintendent, Janie Wright, Assistant Superintendent of Curriculum; Cliff Gardner, Assistant Superintendent of Operations and Information, James Rabe, Director of Student Success; Melinda Kirst, Athletic Director; Tina Knudsen, Chief Financial Officer; Monica Parks, Special Education Executive Director; Karla Tate, Community Education Director; Karen Nixon, Larry Ramirez, LHS Principal; John Henk, Freshman Campus Principal; Becky Kibby, Bluebonnet Elementary Principal; Susan Masur, Navarro Elementary Principal; Deanna Juarez, Clear Fork Elementary Principal; Evangelina Orta, Plum Creek Elementary; Barbara Bernal, Carver Kindergarten Principal.

#### Call to Order.

#### Invocation.

Dr. Jack Cockrill gave the invocation.

#### Business

##### 1. Communication/Action: 2008-09 Budget Workshop

Tina Knudsen reviewed the 2008-09 Budget Planning Calendar, Summary of Budget Workshop on May 12, 2008, Changes since May 12, 2008 include a 2% midpoint pay increase for all employees has been added to the budget, based upon the pay system handbook, \$25,000 added for a part-time Bilingual Coordinator, \$20,000 added for increased bus fuel costs, new 2008-09 TEA accounting guidelines, updated utilities costs, and Substitute Costs, Comparisons, 2008-09 General Fund Budget Summary, 2008-09 Compensation Proposal, 2008-09 School Nutrition Fund Budget, 2008-09 Debt Service Fund, and what was not included in the 2008-09 Budget. Discussion followed, these documents are included in the original minutes. Internal audit costs have not been included in the 2008-09 Budget, Mr. Manning has been requesting this audit of internal controls since November 2006, which is being asked of him by his constituents. Mrs. Knudsen reviewed the various audits currently being conducted within the district (TEA, West Davis, Griffin-Phipps, etc.) and replied that administrative leadership changes have definitely slowed the process. An LBB audit would cost \$110,000 and LISD would pay 25% including 844 data needs (21 weeks) from the district requiring additional staff. Mr. Juarez suggested that the board review all of the information provided by the administration, timelines of current controls in place and bring back this item at a later date, Mr. Manning wants to either do the audit or don't do it, put it on the next agenda. Mr. Juarez requested that the administration not provide the information until the board votes to proceed or not. Next Steps: Caldwell County Appraisal District will prepare estimated certified values by June 6, 2008 as required by law, Calculate the Rollback tax rates and the proposed tax rates and prepare for publication in the newspaper, Administration will ask the Board to call the official public meeting to discuss the budget and tax rate, June 23, 2008 Public Meeting. June 23, 2008 adopt Budget, a sample resolution regarding intent to exceed or fall short of proposed expenditure targets established by the Commissioner of Education and an expenditure dashboard report, including the conversion of the Cub House to an enterprise fund for accounting purposes. Mrs. Brooks suggested changing the funding codes for before school tutoring/child care. Mr. Alvarez had a question regarding campus improvement plans and budget. Mr. Manning had a question regarding the counseling expenses being higher than recommended, Mrs. Knudsen explained that the Special Ed co-op is responsible for skewing these numbers but reporting requirements allow for balancing some funds.

##### 2. Communication/Action: Consider and/or Approve 2008-09 Proposed Maintenance & Operations and Debt Service Tax Rates to be Published

Mrs. Knudsen provided a handout of the Notice of Public Meeting for the board's consideration, the notice is included in the original minutes.

**The motion was made by John Flores, seconded by Carl Ohlendorf to approve the proposed Maintenance Tax of \$1.040000/\$100 and School Debt Service Tax of \$0.177200/\$100. The motion carried unanimously, (6-0).**

3. Communication/Action: Consider and/or Approve Two Auxiliary Athletic Fields Maintenance Staff and the deletion of the Maintenance Supervisor position beginning in the 2008-09 School Year

In 2007, LISD began a field maintenance program throughout the district that included fertilizer and soil work on all athletic fields, the goal was to make the athletic fields safer for all students. Part of the long-term plan was to hire two additional athletic fields maintenance staff to maintain district fields. The 2008-09 budget is in balance with these two positions added and the deletion of the Maintenance Supervisor position. Mr. Manning wanted to know if the field maintenance contractor did not provide mowing of the fields in 2007-08 and why they now require more mowing, Mr. Coleman was out of town at a conference and not available for comment.

**The motion was made by Susan Brooks, seconded by Carl Ohlendorf to approve one athletic fields maintenance staff for the 2008-09 school year. The motion failed (3-3), Mr. Alvarez, Mr. Juarez, and Mr. Manning voted against the motion.**

4. Communication/Action: Personnel

Consider/Approve Employment of Professional Personnel

Lora Hardway	Junior High-Principal
Beth Henrichs	Plum Creek-Assistant Principal
Wendy Mills	Navarro-Assistant Principal
Misty Greiner	Bluebonnet-Music Teacher
Christina Rivera	Plum Creek-5 <sup>th</sup> Grade Bilingual
Kathye Gardner	Clear Fork-1 <sup>st</sup> Grade Teacher

For Your Information:

Professional-Resigned

Mark Elder	Freshman Campus-Health/PE/Coach
David Johnston	High School-Geometry Teacher/Coach
Andrea Lopez	Junior High-Speech Teacher/Coach
Gabriel Luna	High School-Spanish Teacher/Coach
David Stone	Junior High-TAG Teacher
Mary Lou Walther	Plum Creek-Assistant Principal
Judy Witte	Bluebonnet-RN
Crystal Yanez	Plum Creek-3 <sup>rd</sup> Grade Teacher

Paraprofessional-Resigned

Stephanie Salas	Cub House-Child Care Aide
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Support Staff-Released

Judy Velasquez	Bluebonnet-Custodian
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Support Staff-Resigned

Sarah Morris	High School-Custodian
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Administratively Hired or Reassigned

Professional

Norma Tapia	Plum Creek-3 <sup>rd</sup> Grade Teacher
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Paraprofessional

Cynthia Davenport	High School-Library Assistant
Beverly Pryor	High School-Credit Recovery Aide

Support Staff

Joe Carter	Bluebonnet-Head Custodian
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Discuss Personnel Performance/Assignments

Equity Adjustments-Administrators

**Include these changes in the Budget Process.**

Tim Juarez, Jr., closed the meeting at 8:12 p.m. on June 9, 2008 for the purpose of discussing Personnel in accordance with the Texas Open Meetings Act, Texas Government Code Section 551.074. No final action, decisions, or motions would be made while the board was in executive session.

The meeting opened at 9:10 p.m. on June 9, 2008.

**The motion was made by Carl Ohlendorf, seconded by Juan Alvarez to approve agenda item #4 as presented. The motion carried unanimously, (6-0).**

Adjournment.

Agenda completed, meeting adjourned.

SIGNED: \_\_\_\_\_  
Timoteo Juarez, Jr., Board President

SIGNED: \_\_\_\_\_  
Juan Alvarez, Jr., Board Secretary

APPROVED: \_\_\_\_\_  
Dated

APPROVED: \_\_\_\_\_  
Dated